



**CIMVHR
FORUM
ICRSMV**

**ACTING AS ACCOUNT
DELEGATE IN TWO
EASY STEPS**



CIMVHR

Canadian Institute for Military
and Veteran Health Research

ICRSMV

L'Institut canadien de recherche sur
la santé des militaires et des vétérans



ACTING AS ACCOUNT DELEGATE IN TWO EASY STEPS

1. A) Click on the name of the account you wish to access.
B) When you click on the name/account you wish to access, you will see that the delegate session is active. The name of the account will change to the active account you are working in.

A

Call for Abstracts - Forum 2022 | Abstracts | Update Profile | Testing Tester

My Abstracts [Submit New Abstract](#)

Abstract ID	Title of Presentation	Status
No submitted abstracts		

Co-Authored Abstracts

Abstract ID	Title of Presentation	Status
No co-authored abstracts		

Testing Tester
Dalhousie University

[Add an account delegate](#)

Delegate for
Michelle Daigle | Not active

B

Call for Abstracts - Forum 2022 | Abstracts | Update Profile | **Michelle Daigle**

My Abstracts [Submit New Abstract](#)

Abstract ID	Title of Presentation	Status
No submitted abstracts		

Co-Authored Abstracts

Abstract ID	Title of Presentation	Status
No co-authored abstracts		

Testing Tester
Dalhousie University

[Add an account delegate](#)

Delegate for
Michelle Daigle | **Delegated session active**

Abstracts delegated for Michelle Daigle

Abstract ID	Title of Presentation	Status
No submitted abstracts		



ACTING AS ACCOUNT DELEGATE IN TWO EASY STEPS

2. Click on "Submit New Abstract" to start the abstract submission process.

The screenshot shows a user interface for managing abstracts. At the top, there is a navigation bar with 'Call for Abstracts - Forum 2022', 'Abstracts', and 'Update Profile'. The user's name 'Michelle Daigle' is displayed in the top right. The main content area is divided into several sections:

- My Abstracts:** A table with columns 'Abstract ID', 'Title of Presentation', and 'Status'. Below the table, it says 'No submitted abstracts'. A red button labeled 'Submit New Abstract' is circled in yellow in the top right corner of this section.
- Co-Authored Abstracts:** A table with columns 'Abstract ID', 'Title of Presentation', and 'Status'. Below the table, it says 'No co-authored abstracts'.
- Abstracts delegated for Michelle Daigle:** A table with columns 'Abstract ID', 'Title of Presentation', and 'Status'. Below the table, it says 'No submitted abstracts'.
- Profile Information:** On the left, there is a profile card for 'Testing Tester' from 'Dalhousie University'. It includes an 'Add an account delegate' button and a list of delegates: 'Michelle Daigle' with the status 'Delegate session active'.
- Declaration of Conflict of Interest:** A section showing 'The CFPC Mainpro-® Declaration of Conflict of Interest Form' with a status of 'Completed' and an 'Edit' button.