



FORUM 2024 WINNIPEG

Podium Presenter Power Point Requirements

CIMVHR FORUM 2024

MONDAY, OCTOBER 21 - WEDNESDAY, OCTOBER 23, 2024

RBC CONVENTION CENTRE WINNIPEG
375 YORK AVENUE
WINNIPEG, MANITOBA



CIMVHR

Canadian Institute for Military
and Veteran Health Research

ICRSMV

L'Institut canadien de recherche sur
la santé des militaires et des vétérans

DUE DATES

Due September 13, 2024: A final version of your PowerPoint presentation, including all the required disclosure slides in the correct order, approved by all co-authors of the abstract. **Presentations that are not received by September 13th will not be considered for a CIMVHR Forum Award.**

Due October 4, 2024: Minor amendments (typographical errors/updates to speaking notes) are permitted until October 4, 2024.

All podium and symposium presentation information and required downloads can be found at: <https://cimvhrforum.ca/present/>. Each presenter is responsible for reviewing all documents relating to their presentation.

Please ensure your PowerPoint presentation follows accessibility guidelines:

<https://accessiblecampus.ca/reference-library/accessible-digital-documents-websites/clear-print-guidelines/>

TO COMPLY WITH THE COLLEGE OF FAMILY PHYSICIANS OF CANADA (CFPC) REGULATIONS, EACH PRESENTER (INCLUDING THOSE WHO ARE NOT MEMBERS OF THE CFPC), IS REQUIRED TO:

Declare Conflicts of Interest

At the beginning of your presentation, you must **verbally** notify the audience of any real or apparent conflict(s) of interest that may have a direct bearing on the subject matter of the program.

Include Disclosure Slides in each Podium Presentation

All presentations must include all 5 mandatory disclosure slides (see below) in English, in French or in both official languages. Disclosure slides can be found on the CIMVHR Forum presenter page (see link above).

Slide #1, 2, 3

At the beginning of your presentation as slides 1, 2 and 3, the following slides are required:

1. Faculty/Presenter Disclosure
2. Disclosure of Commercial Support
3. Mitigating Potential Bias

Slide #4: Learning Objectives and Slide

At the beginning of your presentation, you must **verbally** identify the learning objectives which must also be inserted into your presentation on slide #4.

Last Slide (Slide #5): References Slide

At the **end** of your presentation, please include any references to the evidence used to create the content in the presentation.

There are no exceptions to the requirement of including all 5 disclosure slides.

Presentations that do not include all slides will not be accepted for presentation.

For “Quick Tips” regarding the above, please see: <https://www.cfpc.ca/CFPC/media/PDF/Speaker-Quick-Tips-ENG.pdf>

USE OF BRAND AND GENERIC NAMES

There must be evidence of the appropriate use of brand and generic names in CPD programs and associated materials.

Generic names should be used where possible in accredited programs.

If brand names are used, the brand name should appear in parentheses after the generic name. Every drug mentioned should be referred to in a similar manner.

FAMILY PHYSICIANS

If you are a family physician, please ensure that you follow the CMA Guidelines for Physicians in Interactions with Industry:

<https://policybase.cma.ca/link/policy14454> and the Innovative Medicines Canada Code of Ethical Practices: http://innovativemedicines.ca/wp-content/uploads/2015/06/IMC_Code_EN_Annotated.pdf

ANTI-HARASSMENT POLICY

CIMVHR Forum provides a harassment-free conference experience for everyone. Conference participants acting in a harassing way to organizers or other attendees may be sanctioned or expelled from the conference without a refund at the discretion of the CIMVHR Forum Planning Team:

<https://www.queensu.ca/secretariat/policies/senate/harassmentdiscrimination-complaint-policy-and-procedure>.