

Poster Presentation Details

IMPORTANT NOTE:

Poster presenters will present **EITHER** on Monday Oct. 21 **OR** Tuesday Oct. 22. Set up and tear down times are specific to the day you are presenting.

FORUM 2019

Date: Monday, October 21 - Wednesday October 23, 2019
Location: The Hilton Lac Leamy, 3 Boulevard Du Casino, Gatineau-Ottawa, Quebec

Poster Dimensions

Please read this section carefully as some requirements have changed.

- Each presenter has 48 inches high x 45 inches wide to present research in poster format.
- 2 poster presenters will share one side of the poster board.
- Each poster will have ½ of one side of the poster board.
- Pins for affixing your poster will be provided.
- See visual representation of format and size below.
- **Posters larger than 48x45 inches will not be presented at Forum 2019.**

Please send a copy of your poster to Michelle Daigle at: michelle.daigle@queensu.ca on or before **October 1, 2019**. Preferred file types are: PDF, JPEG, PNG.

CIMVHR FORUM – Poster board size (96" x 48" see gray area below)

96 inches

The sample poster is a scoping review titled "Understanding the utility of lay summaries: A Scoping Review" by Lee, L., Brennan, J., Cramm, H., Tam-Seto, L., & Burch, J. It is published by Queen's University and CIMVHR. The poster is divided into four main sections: 1. INTRODUCTION, 2. METHODS, 3. RESULTS, and 4. CONCLUSIONS. It includes a Prisma diagram showing the flow of literature through identification, screening, eligibility, and inclusion. The diagram shows 100 papers identified, 65 screened, 34 eligible, 14 included, and 29 papers included in the final analysis. The poster also features a QR code and a list of references.

Your poster dimensions:
45" wide by 48 inches tall
(see sample poster at left)

Posters will be mounted 2 per poster board



45 inches

**The following details are specific to poster presentations happening on
Monday, October 21
1:00PM – 2:20PM**

Installing your Poster

Where: Hilton Lac Leamy Hotel
Julien/Gagnon/Walker

When: Sunday October 20, 2019
Time: Between 1:00PM – 4:00PM
OR

When: Monday, October 21, 2019
Time: Between 7:30AM – 9:30AM

Note: all posters must be installed by to 9:30AM on Monday October 21, 2019.

Please do not leave your poster tube in the poster session room.

Presentation Times

Poster Presenters are required to be at their poster during the Scientific Showcase:
1:00PM-2:20PM Monday, Oct. 21.

Note: Poster Presenters are also encouraged to be at their posters during the daily coffee breaks.

Poster Removal

Posters are to be removed between 6:00PM and 7:00PM, Monday, Oct. 21.
Posters that are not removed by 7:00PM will be removed by CIMVHR staff, and left at registration for pick up.

**The following details are specific to poster presentations happening on
Tuesday, October 22
1:00PM – 2:20PM**

Installing your Poster

Where: Hilton Lac Leamy Hotel
Julien/Gagnon/Walker

When: Monday October 21, 2019
Time: Between 7:00PM – 8:00PM
OR

When: Tuesday, October 22, 2019
Time: Between 7:00AM – 8:45AM

Note: all posters must be installed by to 8:45AM on Tuesday October 22, 2019.

Please do not leave your poster tube in the poster session room.

Presentation Times

Poster Presenters are required to be at their poster during the Scientific Showcase:
1:00PM-2:20PM Tuesday, Oct. 22.

Note: Poster Presenters are also encouraged to be at their posters during the daily coffee breaks.

Poster Removal

Posters are to be removed between 4:40PM and 5:30PM, Tuesday, Oct. 22.

Posters that are not removed by 5:30PM will be removed by CIMVHR staff and left at registration for pick up.

Questions?

About Forum: www.cimvhrforum.ca

Poster Sessions: **Michelle Daigle**, Knowledge Translation Coordinator
P: 613-533-6000 x 75709 E: michelle.daigle@queensu.ca

In Person: Forum Staff will be on-site at the registration desk starting at 1:00PM, Sunday, Oct. 20, 2019.



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