

Exhibitor Details



FORUM 2019

Date: Monday, October 21 - Wednesday October 23, 2019

Location: **The Hilton Lac Leamy**
3 BOULEVARD DU CASINO,
GATINEAU-OTTAWA, QUEBEC,
J8Y 6X4, CANADA
TEL: +1-819-790-6444

Exhibit Space

Each booth will have:

- A 10x8 space
- 1 table with linen
- 2 Chairs
- Power (suitable for a laptop)

Installing Exhibits

Where: Hilton Lac Leamy
Ballroom Foyer
Note: Forum staff will be on site to show you to your exact booth location.

When: Sunday, October 20, 2019
Time: Between 1:00PM – 4:00PM

OR

When: Monday, October 21, 2019
Time: Between 6:00AM – 8:00AM

Note: all exhibits must be installed by to 8AM on Monday October 21, 2019

Exhibit Times:

It is at the discretion of exhibitors to decide when to be at their booths.

The booths are in a high traffic area outside the breakout rooms. All meals and coffee breaks are served in this area. Most exhibitors chose to be at their space for the full 3 days (Until 1PM on Wednesday).

The busiest time for exhibitors is during coffee breaks, lunchtime and the networking reception on Tuesday evening.

The reference agenda is posted online and the detailed agenda with speakers and sessions will be posted shortly.
www.cimvhrforum.ca/agenda

Attendance:

We expect up to 800 attendees at Forum 2019.

Shipping

If you wish to ship your booth or supplies in advance, ship to:

Hilton Lac-Leamy
3, boulevard du Casino
Gatineau, Québec J8Y 6X4
c/o Danielle Barrette, CIMVHR Forum Oct. 20-23

Include on every box and shipping label:

YOUR NAME:
ORGANIZATION:
EVENT: CIMVHR FORUM, OCT. 20-23
LOCATION: BALLROOM FOYER

All costs associated with shipping are the responsibility of the exhibitor.

Exhibit Removal

Exhibits will be displayed until the end of the Forum and can be removed between 2:00PM and 4:00PM on Wednesday October 23.

Questions?

About the Forum: www.cimvhrforum.ca

About the Exhibits: **Lisa Doulas**
E: lisa@ldcomm.ca
P: 613-539-2482

In Person: Forum Staff will be on-site at the registration desk starting at 1:00PM, Sunday, Oct. 20